



IRA/CIR/02/21/640

February 11, 2021

To: All licensees
(See Distribution list attached)

Dear Sir/Madam,

**DIRECTIVE ON HEAD OFFICE AND BRANCH OFFICES OF INSURANCE
PLAYERS BY THE AUTHORITY**

1. The above subject matter refers.
2. It has come to our attention that some insurance players either open and close branches and agencies and/or change the location of their Head offices, branches or Agencies without notifying the Authority which could lead to failure of the Authority to carry out its supervisory functions.
3. In view of the above and for or the better carrying into effect the provisions of the Insurance Act 2017 and the Regulation made thereunder, the Authority, in exercise of the powers prescribed by Section 121 (1)(b) of the Insurance Act 2017, hereby directs all Insurers, **Reinsurers, Health Membership Organisations, Micro-Insurance Companies, Insurance Brokers, Risk Advisors, Loss Assessors, Third-party Administrators, Bancassurance Agents and Corporate Agents** to:
 - (a) Within two (2) weeks of receipt of this Directive submit the list of agencies and Branch Office in the format provided for in the table below

Name of Agent in Charge/ Manager	Branch/ Agency	Contacts	Town/City	Physical Address	Building

- (b) Maintain a Head office in Uganda and notify the Authority of the location and address of the Head Office.
- (c) Not to open a new branch or agency or close down or change the location of the Head office or agency or branch without the approval in writing of the Authority.

4. Your full compliance is required to avert punitive action by the Authority.

Yours faithfully,

INSURANCE REGULATORY AUTHORITY OF UGANDA

Protazio Sande

AG. CHIEF EXECUTIVE OFFICER

Copy: The Chief Executive Officer
Uganda Insurers Association

Copy: The Chairperson
Insurance Brokers Association of Uganda (IBAU)

Copy: The Chairperson
Uganda Association of Engineering Valuers & Loss Assessors (UAEVLA)

Copy: The Chairperson
Uganda Health Care Federation

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DISTRIBUTION LIST

The Chief Executive Officer AIG Uganda Limited
The Chief Executive Officer Alliance Africa General Insurance Ltd
The Chief Executive Officer APA Insurance (Uganda) Limited.
The Chief Executive Officer Britam Insurance Company (U) Ltd
The Chief Executive Officer CIC General Insurance Uganda Limited
The Managing Director Excel Insurance Company Limited
The General Manager First Insurance Company Limited
The Chief Executive Officer GA Insurance Company Limited

The Managing Director GoldStar Insurance Company Limited
The Chief Executive Officer ICEA General Insurance Company Ltd.
The Managing Director Liberty General Insurance Company Ltd
The Chief Executive Officer Mayfair Insurance Company (U) Ltd
The Managing Director MUA Uganda Limited
The Managing Director NIC General Insurance Company Limited
The Chief Executive Officer Pax Insurance Company Limited
The Managing Director Rio Insurance Company Limited.
The Chief Executive Officer Sanlam General Insurance (U) Ltd.
The Managing Director Statewide Insurance Company Ltd.
The Chief Executive Officer The Jubilee Insurance Company of Uganda Ltd.
The Chief Executive Officer TransAfrica Assurance Company Ltd.
The Managing Director UAP Old Mutual Insurance Uganda Ltd
The Managing Director UAP Old Mutual Life Assurance Uganda Ltd
The Chief Executive Officer CIC Africa Life Assurance Limited
The Chief Executive Officer ICEA Life Assurance Company Limited

The Chief Executive Officer Jubilee Life Insurance Company of Uganda Limited
The Chief Executive Officer Liberty Life Assurance (U) Limited
The Chief Executive Officer Metropolitan Life Uganda Limited
The Managing Director NIC Life Assurance Company Limited
The Chief Executive Officer Prudential Assurance Uganda Limited
The Chief Executive Officer Sanlam Life Insurance Uganda Limited
The Managing Director Grand Micro Insurance Ltd
The Director Edge Micro Insurance Ltd
The General Manager AAR Health Services (U) Limited
The Chief Executive Officer Case Medcare Limited
The General Manager International Air Ambulance (IAA)
The General Manager International Medical Link (U) Limited
The Managing Director St. Catherine's Medicare Limited
The Chief Executive Officer Uganda Reinsurance Company Ltd
The Principal Officer Kenya Reinsurance Corporation (U) SMC Limited
The Resident Underwriter Uganda

ZEP-Re (PTA Reinsurance Company)
The Resident Underwriter African Reinsurance Corporation
The Chief Executive Officer Abacus Insurance Brokers (U) Ltd
The Managing Director African Risk & Insurance Services Ltd (ARIS)
The Chief Executive Officer Afrisafe Risk Consultants Ltd
The Managing Director Assured Partners Insurance Brokers Limited
The Managing Director, Avenue Insurance Brokers Ltd
The Chief Executive Officer Ayo Uganda Ltd.
The Chief Executive Officer Ballpack Insurance Group Ltd
The Managing Director Bartlett Africa Limited
The Managing Director BS Insurance Ltd
The General Manager BTB Insurance Brokers (u) Ltd
The Executive Director Chancerywright Insurance Brokers Limited
The Chief Executive Officer, Clarkson Insurance Brokers Limited
The Principal Officer Covermark Limited
The Chief Executive Officer Eagle Africa Insurance Services (U) Ltd

The Managing Director Five Star Insurance Services Limited
The Managing Director Hillcrest Company (U) Limited
The Chief Executive Officer Hub Insurance Services Limited
The Chief Executive Officer HS Jutley insurance Brokers (U) Limited
The Chief Executive Officer The Intercontinental Insurance Brokers Limited
The Director MIC Global (Uganda) Limited
The Managing Director InterLink Insurance (Africa) Limited
The General Manager Interstate Insurance Services limited
The General Manager, Kiboko Financial Services Limited
The Managing Director Legacy Insurance Services Limited
The Managing Director Liaison Uganda Limited
The Managing Director Marsh Uganda Limited
The Chief Executive Officer Minet Limited
The Executive Director Murich Insurance Brokers Limited
The General Manager Neon Inc. Limited
The Chief Executive Officer Padre Pio Insurance Brokers Limited

The Chief Executive Officer Pentad Insurance Services Ltd
The Chief Executive Officer Radiant Insurance Brokers (2009) Ltd.
The Managing Director Universal Galaxy Insurance Brokers
The Managing Director Stallion Insurance Brokers
The Chief Executive Officer Sun Africa Insurance Services
The Executive Director Willis Towers Watson (Uganda) Insurance Brokers Ltd
The Managing Partner Kenbright Insurance Brokers Ltd
The Chief Executive Officer Steward Group Limited
The Director Faible Courts Limited
The Chief Executive Officer ADR Limited
The Chief Executive Officer Aliwali Diamond Engineers
The Managing Director Bengal Trading Company (U) Limited
The Chief Executive Officer ASK Corporate Counsultants Ltd.,
The Managing Director FOX Loss Assessors
The Managing Director Assess International Surveyors Ltd
The Managing Director

Geometal Engineers Limited
The Chief Executive Officer Barfric Property Company Limited
The Chief Executive Officer ILARM Consulting Uganda Limited
The Managing Director Black Hawk Security Limited
The Managing Director Intertech Global Assessors Limited.,
The Managing Director Five Motors (U) Limited
The Principal Officer Mutual Partners (U) Limited
The Chief Executive Officer Futures Properties Consultants Ltd
The Chief Executive Officer Proba Services
The Managing Director SM-Cathan
The Chief Executive Officer Assiduous Claim
The Managing Director Protectors International Limited
The Principal Officer Specialised Safety Engineers Ltd
The Managing Director Uprise International Limited
The Managing Director Zolm International Limited
The Chief Executive Officer General Adjusters Limited

The Chief Executive Officer Uganda Global Survey Limited
The Chief Executive Officer Claim Care Uganda Limited
The Chief Executive Officer Multiple Consult Network Limited
The Managing Director Sapphire Adjusters Company Limited
The Managing Director Elit Liability Management Limited
The Managing Director Vericlaims and Properties Limited
The Chief Executive Officer International Adjusters (U) Ltd
The Chief Executive Officer ABC Capital Bank Limited
The Managing Director Bank of Africa – Uganda Limited
The Executive Director ABSA Uganda Limited
The Manager Bancassurance Centenary Rural Development Bank
The Managing Director Diamond Trust Bank Uganda Limited
The Managing Director DFCU Bank Limited
The Chief Executive Officer Exim Bank Uganda Limited
The Managing Director Housing Finance Bank Limited

The Chief Executive Officer KCB Bank Uganda
The Chief Executive Officer Finance Trust Limited
The Principal Officer Mercantile Credit Bank Ltd
The Bancassurance Principal Officer NCBA Bank Uganda Limited
The Chief Executive Officer Orient Bank Limited
The Executive Director Stanbic Bank Limited
The Managing Director Standard Chartered Bank Uganda Limited
The Executive Director TROPICAL Bank Uganda
The Executive Director United Bank of Africa Uganda
The Managing Director Ecobank Uganda Limited
The Chief Executive Officer Opportunity Bank Limited
The Executive Director POST Bank Uganda Limited