

Standard Invitation to Bidders

BID NOTICE UNDER OPEN BIDDING

21/11/2019

PROCUREMENT OF ICT ACCESSORIES IRA/SUPLS/2019-20/00106

1. **The Insurance Regulatory Authority of Uganda** has allocated Funds to be used for the acquisition of ICT Accessories for Financial year 2019-2020.
2. The Insurance Regulatory Authority of Uganda invites sealed bids from eligible bidders for the **Provision of ICT Accessories**.
3. Bidding will be conducted in accordance with the **Open Domestic Bidding Method** contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 8:30am -4:00pm on Working days (Monday to Friday)
5. The Bidding documents in English may be purchased by interested bidders on the submission of a **written application** to the address below at 8(a) and upon payment of a non-refundable fee of **UGX 50,000 on A/C Insurance Regulatory Authority of Uganda, 95010200001050, Bank of Baroda Kampala**.
6. Bids must be delivered to the address below at 8(a) at or before **11:00 am 20/12/2019** and all bids must be accompanied by a bid securing declaration. Bid securing declarations must be valid until **31/03/2020**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **11:15am (East African local time) on 20/12/2019**.
7. There shall not be a pre – bid meeting.
8. (a) Address of Bid inspection, issuing and delivery:
**The Procurement & Disposal Unit
Insurance Regulatory Authority of Uganda
Plot 5, Kyadondo Road,
2nd Floor, Legacy Towers, Block B
P.O Box 22855, Kampala
Telephone: 0393266364/0417-425500**
(b) Address of Bid Opening: **IRA at the address given above at 7(a)**.
- 8 (c) The Insurance Regulatory Authority of Uganda reserves the right to accept or reject any bid.
9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	21/11/2019
b. Pre-bid meeting where applicable	N/A
c. Bid closing date	20/12/2019 at 11:00am
d. Evaluation process	23/12/2019-3/1/2019
e. Display and communication of best evaluated bidder notice	10/1/2020
f. Contract signature	24/01/2020

Alhaj Kaddunabbi Ibrahim Lubega

CHIEF EXECUTIVE OFFICER