

Invitation to Bidders

BID NOTICE UNDER OPEN BIDDING

SUPPLY OF A STATION WAGON VEHICLE IRA/SUPLS/2019-2020/00044

1. The Insurance Regulatory Authority of Uganda has allocated funds in the FY 2019/2020 Budget to be used for the acquisition of **One Station Wagon Vehicle**.
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the open Domestic bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8:00am to 4:30PM working days Monday to Friday**.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee **UGX 100,000** on **A/C Insurance Regulatory Authority of Uganda, 95010200001050, Bank of Baroda Kampala**. No liability will be accepted for loss or late delivery.
6. Bids must be delivered to the address below at 8(c) at or before **26th November 2019** at **3:00PM East African/ Local Time**. *All bids must be accompanied by a bid security of UGX 3,000,000. Bid securities must be valid until 26/03/2020.* Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at before **26th November 2019** at **3:15PM East African/ Local Time**
7. There shall **NOT** be a pre – bid meeting.
8. (a) Documents may be inspected at:
**The Procurement & Disposal Unit
Insurance Regulatory Authority of Uganda
Plot 5, Kyadondo Road,
2nd Floor, Legacy Towers, Block B
P.O Box 22855, Kampala
Telephone: 0393266364**
 - (b) Documents will be issued from: **(as in 8 (a) above)**
 - (c) Bids must be delivered to: **(as in 8 (a) above)**
 - (d) Address of bid opening: **(as in 8 (a) above)**
9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	29 th October 2019
b. Pre-bid meeting where applicable	N/A
c. Bid closing date	26 th November 2019 3:00PM
d. Evaluation process	27 th November 2019- 7 th December 2019
e. Display and communication of best evaluated bidder notice	By 14 th December 2019
f. Contract signature	By 31 st December 2019

Alhaj Kaddunabbi Ibrahim Lubega
CHIEF EXECUTIVE OFFICER